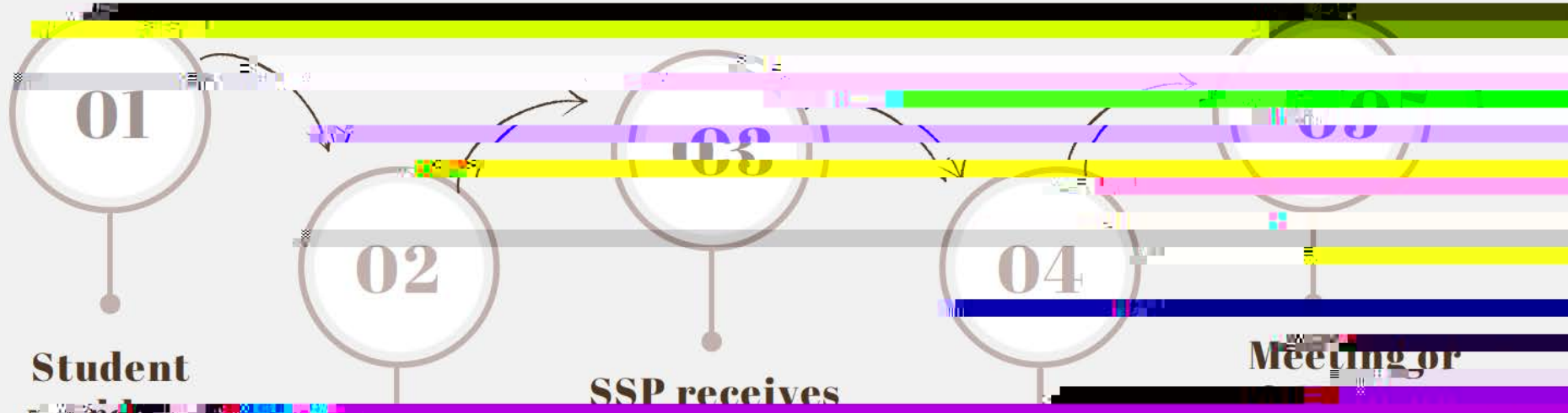# Spartan Support Process

**01**

## Student ... identified

You identify a student is experiencing ... issue/struggle through direct observation or student disclosure

**02**

## Referral to SSP

Submit a Spartan Support form with ... observations or the information provided to you

**03**

## SSP receives report, assigns case

The Director of Student ... the report & meeting with ... Non-Clinical ... Clinical Case Manager. The ... will receive an immediate automatic message confirming the submission

**04**

## Case Manager outreach to student

... response, the Case Manager will follow up as appropriate

**05**

## Meeting or ...

The ... provided support and ... assigned Case ... the student. The student ... response ... case is ... kept ... in case another issue arises