LOG IN

To access your Handshake account, please follow these instruction

- x https://ut.joinhandshake.com/login
- x Enter your UT email address. If it is your first time logging in, you will need to reset your password.
- x If it is your first time logging into Handshake, please complete your profile. If you have trouble logging into your account, please contact Handshake IT Support at https://support.joinhandshake.com/hc/en-us/requests/new .

NAVIGATE

Use the main tool bar on your home page
to navigate all Handshake functions

Update your Profile
- x Click your name on the tool bar, then select the
  Profile
- x Edit your primary education section with your major(s), GPA, and expected graduation date
- x Let Handshake auto-complete your profile from your resume
- x Add Copies of your resume/cover letter/transcript in the Documents section
- x Complete your account visibility settings in the Profile
- x Be sure to include a short bio and any relevant work samples