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Welcome to the 2025-2026 Returning Resident Room Selection Guide. This guide contains important information for the selection process. Be sure to read this guide carefully and contact Residence Life at reslife@ut.edu if you have any questions.

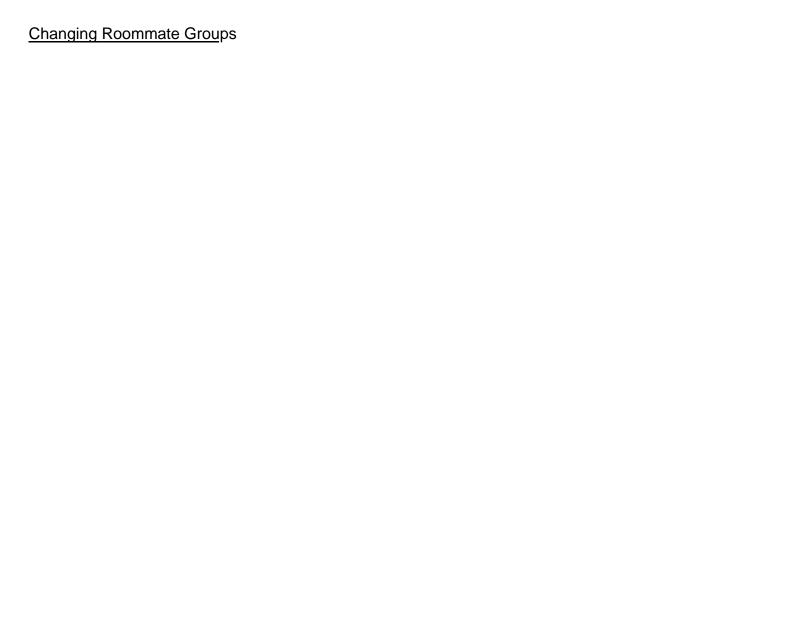## Residence by Symplicity Selection How-To

Application Process

Log in to MyUTampa with your Spartans domain and password. Select the Residence by Symplicity app. All eligible residents will have access to the application their home screen. If you do not see the Af(6Wh0.998 5 (le2 re W* nt192 re At2.998 (h)

Part 1 of the application includes profile.

<u>Roommate Groups</u>

If you know who you want to live with, we suggest talking in advance and designating one person as the   to start the group. This will help

<u>Changing Roommate Groups</u>

<u>View and search rooms</u>

You can use the filters to search for what type of space you are looking for. You will be able to filter by Building, Floor, Occupancy, or Room Rate. This list is pre-filtered based on the combined eligibility of the group members. Changes in the roommate group may affect the rooms or apartments displayed. The Availability column lists how much space is available in each room.

- Rooms showing a BLUE open room button are available for you to choose.
- Rooms showing a WHITE open room button are not available to groups of your size or type (your group may be too big or too small for that room).

You can save your favorite rooms by clicking on the star in the Selection column. By saving a Favorite room, participants create a personal list that allows for faster selection when it is your selection time.

When you click on Open Room, you will see any available additional information provided which may include the floor plan. You can click on the image to zoom the view.

<u>Finalize Room Selection</u>

Once a room or rooms have been identified, the group leader should make the selection. The display list all group members and the room the group leader selected. If selecting an apartment/suite, the group leader will need to place each person from the roommate group into the bed spaces related to the apartment/suite.

Be sure to discuss with your members who will be in which bedroom or who will share a bedroom.

When the assignment is ready to be finalized, Z Finalize Selection button is displayed. (š Œ   o]   l] v Finalize 50ZT4.2 696.46 Td ( )Tj ET Q q 0 0 612 792 007 (e)3.00o107 (e)36 696g.99